**SUCCESSFUL STUDENTS AND STRONG INDIVIDUALS AND FAMILIES IMPACT COUNCILS IMPLEMENTATION PLAN TEMPLATE**

The Implementation Plan template provides applicants a structured format to organize and document the comprehensiveness of the applicant’s program design, including:

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the scope and sequence of the key elements of the applicant’s program design over time a designated planning period needed to successfully launch the applicant’s work;

differentiation of program design elements for different subpopulations within the proposal’s target population, e.g., varying start up times for strategies designed for different age groups, schools, geographies, etc.; and,

collateral program detail in support of the applicant’s budget.

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**Program Design**

Month 1

Month 2

Month 3

Q2

Q3

Q4

Yr2

Yr3

Task:

Task:

Task:

Task:

Task:

Task:

Task:

Task:

Task:

**SAMPLE IMPLEMENTATION PLAN**

Please note that MOUs with all partners must be finalized before funding begins (*i.e.* performance measures, budgets,

data sharing agreements, etc.)

**Program Design**

Month 1

Month 2

Month 3

Q2

Q3

Q4

Yr2

Yr3

Task:

* Hire and train staff on selected model(s)

Task:

* Staff and partner training on data system

Task:

* Negotiate and confirm supports from partner organizations, if applicable

Task:

* Purchase program curriculum, materials, technology

Task:

* Review data to specify recruitment strategies for all subsets of the target population

Task:

* Execute target population recruitment strategies (community fairs, etc.)

Task:

* Enroll target population

Task:

* Launch and implement program for subset A of target population

Task:

* Launch and implement program for subset B of target population

Task:

* Participate in monthly impact council meetings

Task:

* Report monthly metrics to United Way

Task: (Joint applicants only)

* Supervisor meetings with collaboration partners