

120 South Main, Suite 110

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*This form is only for situations where the child’s parents have an informal child support arrangement.*

Note 1: **Both** the custodial parent (who the children legally live with) and the non-custodial parent must complete and sign this form.

Note 2: CCS will not accept forms corrected with liquid paper or “white-out”. All boxes **must** be completed. If you make a mistake, cross through the mistake and initial by the mistake.

**Informal Child Support Form**

# NON-CUSTODIAL PARENT

|  |  |  |
| --- | --- | --- |
| Name of Non-custodial Parent | Home Phone/ Cell Phone | Address |
| Social Security Number | Work Phone | City, State Zip |

I am the non-custodial parent of the following children:

|  |  |
| --- | --- |
| **Child’s Name** | **Child’s Date of Birth** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| 6. |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Specific Support Provided** | **Amount Paid or**  **Value of Item?** | **Please check how often paid?** | | | | | **Payment made to:** |
| **CASH** | $ | eekly Every 2 Weeks | | | | |  |
|  |  | wice a Month Monthly | | |
| **IN-KIND** | $ |  |  | eekly |  | Every 2 Weeks  onthly |  |
| Twice a Month | | |  |
| Comments: |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Signature of Non-Custodial Parent: |  |  |  |  |  |  | Date |

**CUSTODIAL PARENT**

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## I confirm that I have a voluntary child-support agreement with the non-custodial parent listed above for my child/children. I receive the Informal Child Support documented above. I understand there are criminal, civil, or administrative penalties for providing false information for the purpose of obtaining Child Care benefits for which I am not entitled to and must notify CCS within 10 days of changes to my household income.

|  |  |  |
| --- | --- | --- |
| Printed Name of Custodial Parent/Applicant: |  |  |
| Signature of Custodial Parent/Applicant: |  | Date |

Auxiliary Aids/Services for Disabled upon Request. TX Relay: English 800-735-2989 Spanish 800-662-4954 or 711 10/2014