STATE OF NORTH CAROLINA

MECKLENBURG COUNTY

**UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE**

**CONTRACT AMENDMENT #1**

THIS CONTRACT AMENDMENT is made and entered into on Month & Day, 2018, by and between **Contractor/Company Name** hereinafter referred to as Contractor, and the UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE, on behalf of the **Department or College**, hereinafter referred to as University.

WITNESSETH

THAT WHEREAS, the University and the Contractor have entered into an agreement dated \_\_\_(enter original date)\_\_\_\_ for the Contractor to perform \_\_\_\_\_\_\_\_\_\_\_\_(BRIEFLY enter original scope)\_\_\_\_\_\_\_\_ for the University. The original agreement was established through UNC Charlotte solicitation #, Consortium (enter the name of the consortium) Contract #, or stipulate the origination source of contract if not through a solicitation or consortium. (**REMOVE the previous sentence if N/A**). A copy of the original contract is available upon request and made part of this Amendment;

WHEREAS, the parties hereto desire to reduce the terms of this Amendment to writing;

NOW, THEREFORE, for and in consideration of the mutual promises to each other, as hereinafter set forth, the parties hereto do mutually agree to amend the Contract as follows:

* Insert additional terms here

This amendment will extend the original contract agreement through (Enter Date).

For the additional professional services as outlined, University shall pay the Contractor an additional amount not to exceed $ (enter additional amount) . Payment for the aforementioned services shall be invoiced with Net 30 payment terms. Payment will be made by University check(s) upon successful completion of work, and the receipt of the Contractor's original invoice(s).

All promises, requirements, terms, conditions, provisions, representations contained and specified in the original Agreement shall survive and become part of this Amendment unless specifically provided otherwise herein, or unless superseded by applicable Federal law or State statutes.

IN WITNESS THEREOF, the parties have executed this Agreement in counterparts, each of which shall be deemed an original. Facsimile copies or Adobe Portable Document Format (PDF) copies sent by email shall be considered for all purposes as originals, effective the day and year first written above.

CONTRACTOR:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Contractor's Authorized Representative)

 Printed Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 DEPARTMENT

 Signature:

 Printed Name:

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **UNIVERSITY AUTHORIZATION**

 Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Rev. 05/2018