**Maintenance Request Form**

All maintenance must be in writing. Please complete the below form and either –

* Lodge in person at 289 High Street, Melton
* Email to [melton@melton.rh.com.au](mailto:melton@melton.rh.com.au)

\* Mail to 289 High Street, Melton

\* Fax to 03 9743 8049

Property

Tenant/s

Contact Details for Repair

Please use spare key to access YES / NO

Name

(H)

(M)

Email

**Maintenance Required: (please specify type, model etc for repairs on stoves, heaters, HWS etc.)**

Signed

Date