**GST Refund Power of Attorney Letter Format**

From:

Ravikant Sharma

Proprietor,

Ajanta Dry Fruits Pvt. Ltd.

New Delhi

GST No: **22ABPK1234C1DD**

Date: 27th January, 2020

To,

The GST Officer

Department of Taxes

Delhi

Sub: Power of Attorney

Respected Sir,

I am writing this letter response to your letter no. AD1234 dated January 20th, 2020 requiring us to submit some documents in relation with the GST refund for M/s Ajanta Dry Fruits Pvt. Ltd. As per the process, I being the proprietor of the firm must make these submissions for the GST refund for FY 2018-19. But because of some personal reasons, I will not be able to present these documents to you and hereby, I authorize Mr. Kamlesh Agarwal, Manager, Ajanta Dry Fruits Pvt. Ltd., to submit the documents on my behalf.

Regards,

Ravikant Sharma

Proprietor,

Ajanta Dry Fruits Pvt. Ltd.

New Delhi