**Not Feeling Well Leave Letter for Office in Email**

Respected Sir,

It is to bring into your kind notice that I, Awais Butt have been working as Sales coordinator in Sales department. Yesterday, I went to a festival with my family. There were different stalls of eatables. Me & my family have visited various different food stalls and ate different items.

When I came back home, it started pain in my stomach. I took medicine as well but the infection was worst and I couldn’t sleep for whole night. Therefore, I request you to please grant me leave for today so that I can consult with my family doctor.

Regards,

Awais Butt