**Application format for Sick Leave in School/College by Teacher**

[Here briefly describe few samples of Sick leave application format for school/college teachers due to sickness, weakness, flu, fever or temperature. These are the format of Sick leave application for teachers, professors, lecturers of any subjects in school, college, academy, institute or university. You can modify the sample as your requirement.]

**Email Leave Letter by Teacher Due to Injury**

Date…

The Principle,

Institute Name…

Institute Address…

***Subject: Leave Letter Due to Injury***

Dear Sir,

It is to inform you that I, (Name) have been working as the Math teacher in your school. Last night I had an unfortunate incident at home. I was coming downstairs in dark due to no light. Suddenly my head collapsed with the fence. (Write your actual cause)

It hit badly and since that, I have much pain in my head. I would not able to come to school due to this. Therefore, I request you to grant me leave for today.

I shall be very thankful to you for this favor.

Regards,

Name….

Job Designation…

Contact no…

Email….