PREVENTIVE MAINTENANCE CHECKLIST

Customer Name:

Unit#:.\_ PM: Last PM:

 Date:

Mechanic:

Next PM Due On:

Page 1 of 4

Instructions: Write Initial in Appropriate Boxes Below

TASKS TO BE PERFORMED

Inspected Okay

Repaired

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Adjusted

Greased

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Lubed

Comments &

Parts List

A. Engine

1. Change oil and filter

2. Change fuel lines and tank cap

3. Check fuel filter (25,000 mil)

4. Check air filter if needed

5. Check spark plugs

6. Check distributor cap & rotor

7. Pressure test cooling system

8. Check all hoses under pressure

9. Check all belts & tens loners

10. Check water pump and fan bearing

11。 Check complete exhaust system

12. Check for engine oil leaks

B. Under The Hood Fluid Levels

1. Radiator- note strength

2. Brake

3. Steering

4. Windshield washer

5. Automatic transmission

6. Rear end fluid

PREVENTIVE MAINTENANCE CHECKLIST

Page 2 of 4

7. Check AC Freon level (blows cold)

C. Chassis

TASKS TO BE PERFORMED

Inspected Okay

Repaired

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Adjusted

Greased

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Lubed

Comments &

Parts List

1. Check steering play

2. Check power steering hose

3. Check steering pitman arm, drag link & id伶r arm

4. Check tie rod ends

5. Check front springs

6. Check front shocks

7. Check ball joints

8. Check rear springs

9. Check rear shocks

10. Check bell housing bolts

11. Check transmission mounts

12. Check U-joints & grease

13. Check carrier bearings

14. Check slip joint & grease

15. Check wheels and axle seals

E. Brakes

1. Check for fluid leaks

2. Check front pads & rotors

3. Check rear brakes & adjustment

4. Check parking brake operation

PREVENTIVE MAINTENANCE CHECKLIST

Page 3 of 4

F. Wheelchair Lift & ADA

TASKS TO BE PERFORMED

Inspected Okay

Repaired

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Adjusted

Greased

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Lubed

Comments & Parts List

1. Check wheelchair丨ift & operation

2. Check chair lift f加id level

3. Check chair lift control card

4. Check wheelchair tie downs & straps

5. Check seats & seat belts

F. Drivability Checks

1. Check window g迨ss and operation

2. Check emergency exits

3. Check mirrors, sport mirrors & brackets

4. Check wiper blades

5. Check if washer fluid sprays

6. Check heater & AC fans

7. Check heater, AC & defrost controls

8. Check accelerator & 丨inkage

9. Check & lube all hinges, latches & locks

10. Check & lube passenger doors

11. Check fuel tank & mounting

12. Check tire condition & match

13. Check tire rims & lug nuts ，

14. Check tire inflation

15. Check mud flaps

PREVENTIVE

MAINTENANCE CHECKLIST

Page 4 of 4

G. Safety/ Emergency Items

TASKS TO BE PERFORMED

Inspected Okay

Repaired

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Adjusted

Greased

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Lubed

Comments & Parts List

1. Fire extinguisher

2. First aid kit

3. Operating 偏shlight

4. Reflective triangles

5. Ice scraper (season applicable)

6. Blanket

7. Toolkit

H. Wrap-Up

1. Check for leaks

2. Recheck oil level

3. Wash engine & chassis if applicable

4. Install next PM due mileage in pocket

5. Note any other repairs needed