Nurse Resignation Letter Sample

[Julia Weissburg]
[7303 Reinhardt St. Apt 212]
[Elmhurst, IL 60126]

[June 13, 2020]

[Dr. Brian Cody, MD]
[2313 Stetson Ave.]
[Elmhurst, IL 60126]

Dear [Dr. Cody],

I regret to inform you that I must resign from my position as a [staff nurse] at [Cody Health Clinic] effective [June 30th, 2020].

While I have valued the time I have spent as an employee of [Cody Health Clinic], I have been offered another position with a higher salary. In the current economy, I cannot in good conscience turn down such an opportunity.

I greatly appreciate your professionalism and the knowledge I’ve gained while working with you in the past, and I hope someday we might be able to work together again.

Sincerely,

[Julia Weissburg]