#### SMART Goal Template

#### *Please use the following guide to prepare your SMART goals.*

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|  | **S** | **M** | A | **R** | **T** |
| **Strategic & Specific:**  Identify a long-term goal focused on the Grade Level or Department’s specfic needs. | **Measurable:**  Explain how you will know if results changed because of the actions specified in the goal. | **Attainable:**  Be sure not to set goals that are too conservative or impossible to reach. | **Results-Based or Research-Based:** Describe how you will know when your goal has been met. | **Time-Bound:**  Assign a timeframe in which you will achieve the goal. |
| **Strength-Based**  **Goal Components** |  |  |  |  |  |
| **Strength-Based Goal** |  | | | | |
| **Deficit-Based**  **Goal Components** |  |  |  |  |  |
| **Deficit-Based Goal** |  | | | | |