**House Cleaning Check List**

Cleaning is a chore, but this checklist will help you as you go about tackling your cleaning tasks. To make the job easy follow these cleaning tips to make short work of the chores.

Use a bucket or basket to carry your cleaning supplies with you so you don't have to stop what you are doing to go find the right cleaning product.

Stay focused on the task, concentrate so you don't have to backtrack, make every move count. When you enter a room, start at the top then work towards the bottom. Work from back to front and left to right as you are moving your way around. Clean one area at a time and clean thoroughly.

Do the dusting first then the vacuuming. Begin dusting from the highest place in the room, moving lower as you move along. The dust you have disturbed will settle on the floor, where you can easily vacuum it away. Use a slightly damp rag to dust rather than a feather duster to pick up more dust and stop dust from becoming airborne.

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| **Living Area, Hallways, Stairs:** |  | **Bedrooms:** |
| All Areas Dusted |  | Carpet Vacuumed/Edged |
| Furniture Vacuumed |  | Linen Changed |
| Hardwood/Tile Floors Mopped/Dried |  | Beds Made |
| Carpet Vacuumed/Edged |  | All Areas Dusted |
| Baseboards Dusted |  | Picture Frames Dusted |
| Cobwebs Removed |  | Mirrors Cleaned |
| Window Sills Wiped Down |  | Window Sills Wiped |
| Spot Clean Walls |  | Spot Clean Walls |
| Wipe Switch Plates |  | Clean Switch Plates, |
| Glass Tables Cleaned |  | Empty Trash |
| Picture Frames Dusted |  | Wipe Baseboards |
| Lamp Shades Dusted |  | Lampshades Dusted |
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| **Kitchen:** |  | **Bathroom:** |
| Countertops/Backsplash Cleaned |  | Sink Cleaned, Disinfected |
| Cabinet Fronts Wiped |  | Tub/Shower Tiles Cleaned |
| Sinks Scrubbed/Disinfected |  | Chrome Fixtures |
| Floor Vacuumed/Mopped/Dried |  | Toilet Cleaned/Disinfected |
| Outside Of Appliances Wiped |  | Vanity Top |
| Small Appliances Wiped |  | Countertop Items Organized |
| Window Sills Cleaned |  | Towels Changed |
| Baseboards Dusted or Wiped |  | Mirrors Cleaned |
| Spot Wipe Walls |  | Window Sills Wiped Down |
| Trash Emptied |  | Wipe Baseboards |
| Dishes Washed |  | Vacuum/Mop/Dry Floor |
| Shelves/Cabinets (inside & out) |  | Clean Switchplates |
| Wash Or Dust Table and Chairs |  | Dust Walls & Remove Cobwebs |
| Clean Switchplates |  |  |
| Dust walls & cobwebs |  |  |