Appendix 2

LINCOLNSHIRE COUNTY COUNCIL

TENDER FOR BEFRIENDING AND INDEPENDENT VISITOR SERVICE

Flowchart illustrating Approved Provider Process and Tender Timescale

(all dates are indicative)

ADVERT PLACED
18 FEBRUARY 2009

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EXPRESSIONS OF INTEREST CLOSING DATE AND PRE TENDER APPLICATIONS SENT OUT **5 MARCH 2009**

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BRIEFING SESSION
19 MARCH 2009

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ALL QUESTIONS AND ANSWERS RAISED DURING INFORMATION SESSION ALONG WITH PRESENTATION MATERIAL WILL BE SENT TO PROVIDERS
W/C 23 MARCH 2009

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PRE TENDER APPLICATION CLOSING DATE **3 APRIL 2009**

STAGE 1 EVALUATION - DESKTOP
W/C 6 APRIL 2009

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STAGE 2 EVALUATION - VISIT TO PROVIDERS
W/C 13 APRIL 2009

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CONFIRM ORGANISATIONS WITH APPROVED PROVIDER STATUS
20 APRIL 2009

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INVITATION TO TENDER ISSUED TO ALL ORGANISATIONS WITH APPROVED PROVIDER STATUS
20 APRIL 2009
CLOSING DATE FOR SUBMISSION OF TENDERS
1 JUNE 2009

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EVALUATION OF TENDER METHOD STATEMENTS FOR SHORTLISTING **W/C 1 JUNE 2009**

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NOTIFY PROVIDERS AND INVITE SHORTLIST TO INTERVIEW – **W/C 8 JUNE 2009**

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INTERVIEWS WITH SHORTLISTED PROVIDERS
17/18 JUNE 2009

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CONTRACTS AWARDED AND TO COMMENCE
1 JULY 2009 AND 1 OCTOBER 2009