Cost and Benefits Analysis Template

|  |  |
| --- | --- |
| **Cost Description** | **For the Year** \_\_\_\_\_\_\_\_\_\_\_ |
| Costs of newly proposed project | $000.00 |
| Total capital costs | $000.00 |
| Total non-recurring costs | $000.00 |
| Total recurring costs | $000.00 |
| Total tangible costs | $000.00 |
| Total costs of proposed project | $000.00 |
|  |  |
| Benefits |  |
| Business benefits | $000.00 |
| Business benefits | $000.00 |
| Net business benefits | $000.00 |
|  |  |
| Revenue | $000.00 |
| Cost Avoidance | $000.00 |
| Other savings | $000.00 |
| Total benefits | $000.00 |
|  |  |
| Cumulative benefits | $000.000 |
|  |  |

For the period of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**COMPANY NAME HERE**

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**COSTS BENEFITS ANALYSIS**