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| **To :** | [Company Name] | | | **Ship To :** | [Company Name] | | |
|  | [Company Address] | | |  | [Company Address] | | |
|  | [City, ST, ZIP Code] | | |  | [City, ST, ZIP Code] | | |
|  | Attn | : |  |  | Attn | : |  |
|  | Phone | : |  |  | Phone | : |  |
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| **FOB** | **Shipped Via** | **Payment Term** |
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| **Item No** | **Description** | **Qty** | **Unit Price** | | **Total** |
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| Remarks : | | | Subtotal |  |  |
| Tax | 3% |  |
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