Self Employment Profit & Loss Form

You are **required** to complete this form for the most recent three months. Submit one summary form for each of the last three months.

**MONTH(S) THIS FORM INCLUDES:**

<table>
<thead>
<tr>
<th>INCOME/GROSS SALES:</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>- If you pay yourself a salary or take a draw from your business, <strong>please provide copies</strong> of your paystubs for the last three months and state the gross amount:</td>
<td>$</td>
</tr>
</tbody>
</table>

**EXPENSES – Enter all that apply:**

- Rent/Mortgage of business premises $
- Phone/Utilities $
- Gross Labor Wages (not for self) $
- Business Taxes (not personal income tax payments) $
- Loan payments:  □ Principle: $_________  □ Interest: $_________
  Balance: $  
- Bank Charges $  
- License Fees Paid $  
- Legal Fees $  
- Office Supplies $  
- Tools/Equipment $  
- Repairs/Upkeep $  
- Merchandise/Purchases/Cost of Goods $  
- Fuel/Gas $  
- Advertising $  
- Commissions Paid $  
- Shipping $  
- Equipment Rental $  
- Insurance $  
  Type of Insurance:  
- Other Expenses (please list): $  

**TOTAL EXPENSES:**  

**NET INCOME**  

**BUSINESS VEHICLE in your name:**  □ Year: _____  □ Make: ___________  □ Model: __________  

**BANK ACCOUNTS – Include dates:**

- Balance in business checking account :  Date: _________ $  
- Balance in business savings account :  Date: _________ $